Waterford Elementary School PTO

---

13 October 2026 / 10:30AM / Old School

https://meet.google.com/oct-azgx-mbk

Or dial: (US) +1 734-494-2907 PIN: 483 901 330#

WES Principal (Andrew Heironimus)

-

Secretary (Lisa McLaughlin)

- Agenda will be located in the shared drive. Please add your information to make the meetings more efficient.
- Newsletter will go out on Oct. 14th?, 21st?, 27th?
- Please send all flyers to me by Wednesday each week for approval and add any information to the newsletter using the link PTO Newsletter Template

Budget (Thomas Sweeney)

- Files: 2026 10 13 (includes Sept Bank statement, Checking/CD recent transactions (goes back 40+ transactions, Quickbooks Account Detailed Transaction History, Square Report from the Fair)
- Checking account 32,440.77
    - Does not include the 4,767 deposit from cash sales/donations from the fair or 288.73 deposit in rebates from the School Supplies sale
    - Received 450 in donations for the fair through Zeffy - Benjamin E - Tanya W - Laura T - Whitney C - Zuri M - Tabitha S - Miriam A
    - Received 44.08 in a rebate gift card to Costco - Trade for cash?
- CD account: 41,327.29

    - +134.09 for Sept
    - Currently on a 4 month CD matures Nov 20
- Received 25 donation to the Teacher Snack Lounge - Whitney C
- Teacher Reimbursement for Nwadigo 300 - and Chavez 195
- Dads and dogs expenses was 115.49
- The Fair
    - Square sales showed $9,287 (square was down for a bit so it is off)
    - Hot Dogs: 152
    - Breakfast Burrito: 78 (472)
    - Cheeseburgers: 118 (1,062)
    - Chicken wrap: 80 (800)
    - Chips: 69
    - Cinnamon Bun: 53
    - Coffee: 102
    - Cole Slaw: 1
    - Hamburger: 39
    - Hot Chocolate: 28
    - Hot Cider: 35
    - Hot Tea: 1
    - Hot Dog: 10
    - Lemonade: 189 (1,134)
    - Mac & Cheese: 75
    - Pulled Pork Sandwich: 137 (1,370)
    - Soda: 196
    - Walking taco: 137 (1,096)
    - Water: 222
- Costs totaled 3,116.29
- Income:
    - Credit Card 6,088
    - Cash (including bake sale donations) 4,221
    - Donations can: 546
    - Zeffy donations 450
    - Total: 11,305
    - Waterford Foundation gets 10% of gross product sales (not donations) which will be 801$
- Estimated profit of 7,388.71

Calendar of Events - August-October

- Pumpkin Contest-10/28
- Waterford Prowl-10/28
- Veterans Day Assembly- 11/11 @9?

*Diane will order food and provide decorations from previous years. Food Budget:$300

Need one or two additional volunteers for set up. **7:45/8:00 AM**

Assembly Chair (Tara Briggs)

- Time Travel Oct 19
- Reached out to Jackie about future STEM club
- Board game club - Tabitha Slattery to run board game club
- Andrew speak with teachers?
- Any interest in a Variety Show for a fundraiser: Asking Andrew for a date in January 8th or 29th
- Veteran's Day -

Carnival (Whitney Otto)

-

Charitable Giving/Student Volunteer (Melissa Barrows)

- Is Melissa will be sending this out soon

Fundraising/Spirit Night

Waterford Fair (Kim Egan)

- How to transition to the next chair for 2027?
- Restaurant Depot card can be borrowed from the Eagan's next year.
- Crouch's class was the winner w/9 volunteers

MITV (Diane Blue and Clint Cates)

- Pumpkin Carving Contest Oct 28th **(Diane Blue)**
  - Winner Medals have been delivered. Need 3 or 4 additional volunteers to help collect pumpkins from students and organize according to category. **Meet on stage by 7:20 AM. Before doors open.**
- Waterford Prowl Oct 28th Update **(Clint Cates)**
- All permits and food trucks are approved. Hershey's ice cream and Chick fil a will be there.
- Will also get a spotlight and look into power supply
- Haunted Hallway with 5 stations, spooky camp/bone appetite/witches

cauldron/UFO/haunted graveyard
- Soccer field: glow in the dark games- soccer, frisbee, pong
- Basketball court: fog machine and music
- Lacking on trunk or treat stations
- Going to offer a prize for best costume and trunk

Additional Fundraiser Events-School Year 2026-2027

- Silent Auction-Andrew sent info
- Trivia Night- reach out about scheduling another one
- Casino Night- Clint looked into a poker tournament fundraiser. Found a company and will get back to us. A venue would be the main issue

Spring Fling (Tara Briggs)

- Planned for April 16

5th Grade Play (Diane Blue)

- Email has been sent out. Diane will order ShowKit from Music Theater International. $909.00
- Greenery/plants–open to fundraising just need to get back to them with details. This is going to be used as a 5th grade play fundraiser. Info should be loaded into Zeffy.

Technology (Whitney Otto)

-

Spirit Wear

- Store is open

Running Club

- Look into the percentage we give to the foundation. An estimation is a 50/50 split. We would like to earn more and contribute less.

General

- Follow Up Val: Grade level lunch dates–will ask room parents to work together with Andrew and themselves to pick the best date in that month. Confirmed room parents

- Updates on new running club, fundraiser committee head
- School spirit/volunteer days?

Open Floor - Questions/Comments/Additional Business?

ATTENDEES:

NOTES

ACTION ITEMS

- Look into the percentage we give to the foundation for running club. If we are contributing a large percentage of profits to the foundation should be hold our own race/color run
- Follow up w/Andrew about Board Game Club
- Waiting to hear back from Andrew about teachers doing clubs
- School spirit days?
- Confirm grade level and PTO lunch dates