Waterford Elementary School PTO

PTO Meeting Notes – 18 NOV 2025

18 November 2025 / 4PM / Waterford Old School

https://meet.google.com/oct-azgx-mbk

Or dial: (US) +1 734-494-2907 PIN: 483 901 330#

AGENDA

WES Principal (Andrew Heironimus)

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Secretary (Lisa McLaughlin)

- Next PTO newsletter will go out on Dec 3rd and 17th
- Will send out a Google link to submit fundraising ideas for the December meeting.

Budget (Thomas Sweeney)

- Current Assets:
  - Operating account balance: $29,403
  - *Including the Certificate of Deposit (CD): $69,318*
- Outstanding Expenses:
  - None
- CD Renewal (Pavilion Funds):
  - The PTO's Certificate of Deposit (CD) is set to mature on October 20
  - The question was raised whether to renew it and for what duration.
  - Val recommends renewing at the highest available interest rate, as it still provides the option to cash out early if needed.
- Fiscal Year:

    - The PTO fiscal year runs from August 2025 to July 2026

- Expenses fYTD:
    - Review FY Budget/Actual
    - Budget will be sent to Whitney this week to be posted on the website.
- A square site was created for donation links. PayPal and Square take a percentage of sales, we will most likely ask people to pay for the transaction fee in the future.
- The Wegmans card was also found so we can save on tax for future orders.
- 5th Grade play fundraising progress
    - Made $1,392 selling 31 items. We should earn about 40% of those sales. Using funds to buy the script.

Calendar of Events - September-November

- October/November:
    - Thanksgiving Staff Lunch sponsored by the PTO on November 25th
- December:
    - PTO Meeting December 9th@7:45am-*Focus on Fundraising*
    - December 9th-Spirit Night @Manhattan Pizza
    - 5th Grade Hosting Staff Lunch December 17th
- January:
    - January 13th-Spirit Night @Buffalo Wing Factory
- Plan to confirm the rest of the times of the PTO meetings for the rest of the year by the next meeting. May try to hold a 7pm meeting.

Assembly Chair (Tara Briggs)

- Current assembly expenses total $2,394, leaving a remaining balance of approximately $1,600.
- December - Wacky Science
- Woodgrove to perform later in the year for a concert.

Room Parent (Samantha Lorenzetti)

- Need to reach out to the room parents to see if they have any reimbursements from MITV. $50 per class or $100 per grade.

Carnival (Whitney Otto)

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Charitable Giving/Student Volunteer (Melissa Barrows)

- Thanksgiving Food Drive, we probably had closer to 70 bags.
- A coat drive will be planned for December 3-12th. We may do a gift drive as well, but need to double check with Andrew, so we don't impede on the tree that is usually in the hall sponsored by the school liaison. Melissa will discuss this with Andrew and/or Mrs. Mayo.

Fundraising Chair/Spirit Night (Rachel Fischer)

- Upcoming spirit nights listed above: Updates on funds so far: about $75
- December 9th PTO meeting will focus on Fundraising

Waterford Fair (Jen Diffenderfer)

- Will discuss at December meeting

MITV (Jen Diffenderfer)

- Will need new chair in 2026

Mountain Lion Cubs (Anne-Kathrin Eiselt)

- Two events scheduled - Great Country Farms (October: Cancelled due to lack of interest, Gingerbread house/cookie decorating (December) Date and place TBD

Additional Fundraiser Event

- Read-a-thon (Sara Mills) was mentioned again and could link to Read Across America in March. So was a Kindness campaign (Mariah)

5th Grade Play

- Aladdin Jr.
- Met potential sponsor at Waterford Fair. Val was passing information along to a few 5th grade parents. Tara left a message with the potential sponsor.

Technology (Whitney Otto)

- Requested copy of budget to be posted on the website. Tom will send it this week.

General

- Updates?
- Addition Update and discussion of possible use of the funds raised from the Gala. You can visit the Lets Talk website to submit ideas/questions or comments. Lisa shared the link with those in attendance after discussion of asking for shaded areas in the common outdoor spaces to be included in the design. An idea to use the pavilion funds for added shade was

suggested if the county isn't going to provide shade. TBD once the final meeting with the county takes place in the fall.

- Mrs. Vangsnes reached out to the PTO about a Sunshine Committee her and some teachers are a part of. She was hoping to partner with the PTO for cookie donations for an event on Dec 12th. The PTO is asking her if a Sign Up Genius would work for finding volunteers and will send one out to support the Sunshine Committee.

Open Floor - Questions/Comments/Additional Business?

- Follow up on the Vet's Day refreshments and how it went compared to last years event.

ATTENDEES: In person: Tom, Melissa, Lisa. Virtually: Jessica, Tara, Val

NOTES

ACTION ITEMS

- New MITV Committee Head is needed. Discussion on the future of the fair.